

RECORD NAME FOR DIAL BY NAME DIRECTORY

- 1) Have the user log into their mailbox on their phone
- 2) Enter your password and hit pound
- 3) Please select option 5 to change your settings.
- 4) Press 2 to record your name and press pound when done.
- 5) Press 1 to save and go ahead and hang up.
- 6) The users name will now be recorded