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Voice Mail - QUICK REFERENCE GUIDE

Access Voice Mail Call Voice Mail at _ -Or-Press the Voice Mail Envelope Button on the telephone Enter your security code, and press #. (At the Initial Startup the Default Security Codes are set to _ Voice Mail plays the number of messages you have and prompts you with Main Menu choices. **MAIN MENU PLAY MESSAGES & SETTINGS MESSAGE CONTROLS** 1 Save the Message 1 Listen to New Messages **Review Saved Messages** 2 Replay the Current Message 3 Forward the Message Voice Mail Settings -4 Play the Previous Message 6 Play the Next Message 7 Delete the Message O Return to the Main Menu Envelope Information is played after messages **VOICE MAIL SETTINGS** RECORDING CONTROLS (1) Record Mailbox Greeting While Recording a Greeting or a Name 1 Save the Greeting Record Your Name 2 Listen to the Greeting Change Your Password (3) Re-Record the Greeting 4 Record and Use a Temporary Greeting Delete Temporary Greeting and Restore Normal Greeting